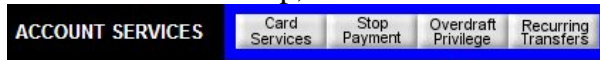


## Opting in with Courtesy Pay using Home Banking

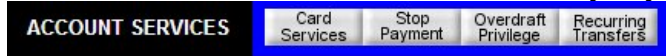
1. Log into Home Banking
2. In the menu on the left, click on “Account Services”



3. In the menu on the top, click on “Overdraft Privilege”



4. In the middle of the screen, click on “Courtesy Pay”



### [Courtesy Pay](#) ◀

- Opt into or, revoke Courtesy Pay services
5. By default, Suffix 0 comes up first, there is no Courtesy Pay available for Suffix 0, so click the down arrow next to 0 and select 75. Click the “Change Suffix” button.

### Courtesy Pay Detail

Change Suffix 75 ▼ ◀

Courtesy Pay Option Description	Enroll Option
Opt into Overdraft Services for BillPayer	<input checked="" type="checkbox"/>
Opt into Overdraft Services for Point of Sale	<input checked="" type="checkbox"/>

UPDATE

6. You should now see two checkboxes for opting in to the different services. Place a check in the box next to the services you want to opt in for, and click the “Update” button.
7. You have now completed the Courtesy Pay Opt in process.